



# 2019 Tree City Fall Festival Vendor Registration Application September 20-21, 2019

**Deadline: September 8, 2019**

Company: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

1st Contact Phone: \_\_\_\_\_ 2nd Contact Phone: \_\_\_\_\_

email: \_\_\_\_\_

**\*\*All correspondence will be sent via email\*\***

Facebook Page? \_\_\_\_\_

Please check which category applies to you and your product:

\_\_\_\_\_ Direct Sales (Pampered Chef, Perfectly Post, Scentsy, etc.)

\_\_\_\_\_ Handmade Arts & Crafts (**Please include pictures of your item with your application**)

\_\_\_\_\_ Non Profit Organization \_\_\_\_\_ Please provide a tent for me \_\_\_\_\_ We will offer food items  
(While supplies last. First come, first serve) (Please provide list of items on a separate paper)

\_\_\_\_\_ Will not serve food, but would like to be contacted about other activity options

**\*\*Chairs and tables WILL NOT be provided and are the responsibility of the vendor.**

\_\_\_\_\_ For Profit Organization (Community Member, Political Parties)

\_\_\_\_\_ Food Vendor (\$70.00 Registration Fee)

**\*\*Direct sales booths will be limited to 10 spots this year. Once filled, additional applications will be put on a waiting list. Should space become available, you will be contacted by September 1st to see if you're still interested.\*\***

\_\_\_\_\_ \$30.00 registration fee includes a 10'x10' space for both days.

\_\_\_\_\_ \$45.00 registration fee includes a 20'x10' space for both days. **Chairs, tables, and tents WILL NOT be provided and are the responsibility of the vendor.**

**\*\*Non profit organizations are exempt from the registration fee.**

\_\_\_\_\_ \$70.00 **Food Vendor** registration fee includes a 10'x10' **TENT** space for both days. **Chairs, tables, and tents WILL NOT be provided and are the responsibility of the vendor.**

\_\_\_\_\_ \$25.00 fee for electricity hookup. Amp/Watts required? \_\_\_\_\_ Water access needed? \_\_\_\_\_

**\*\*No extension cords will be provided**

**Total enclosed for vendor fees: \$\_\_\_\_\_**

Checks and Money Orders should be made payable to **TREE CITY FALL FESTIVAL, INC.**

**Mail to:**

Tree City Fall Festival  
c/o Vendor Applications  
PO Box 318  
Greensburg, IN 47240

**There will be a \$25.00 charge for any returned checks!**

**THIS PAGE MUST ALSO BE COMPLETED IN FULL AND SIGNED OR IT WILL BE RETURNED**

*By signing the vendor application I understand that if weather conditions become severe, I accept full responsibility for myself, my employees, and/or workers. I, the undersigned, intending to be legally bound, hereby, for myself, my heirs, executors, and administrators, waive and release any and all rights and claims for losses and damages I may have against the Tree City Fall Festival Inc., dba Tree City Fall Festival and/or the City of Greensburg, and all other parties and their representatives, successors, sponsors, and assignees for any and all injuries and all claims of damages demands and actions whatsoever which may arise as a result of participation in this festival. I hereby grant full permission to any and all forgoing to use photographs, videotapes, or motion pictures of this festival for any purpose related to the festival, future festivals or beneficiary of sponsor.*

*In the event that any of the items that I sell causes harm to purchaser or any other person, I accept full responsibility for any injuries, or damages and will hold harmless the Tree City Fall Festival Inc., dba Tree City Fall Festival and/or the City of Greensburg, and all other parties and their representatives, successors, sponsors, and assignees.*

I understand that booth fees are Non-Refundable and Non-Transferable. Your cancellation or inclement weather DOES NOT and WILL NOT constitute a refund.

Printed Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(THIS MUST BE SIGNED AND RETURNED WITH YOUR APPLICATION)**

All checks will be deposited upon receipt and a receipt will be mailed to you. If the committee does not accept your application, you will receive a letter and a check will be refunded to you by September 1. A minimum of a week before the Festival, you will receive your booth assignment and a map. In the event we may have any last minute changes, YOU MUST CHECK IN at your assigned time on Festival weekend prior to set up. The Tree City Fall Festival Committee reserves the right to reject any application.

*The Tree City Festival does provide security Festival weekend. There is a police officer on site from 10pm Friday until 8am Saturday. However, the Tree City Fall Festival IS NOT RESPONSIBLE for lost, stolen, or damaged property.*

Should you have any questions, you may contact the Festival Office in writing to 314 West Washington Street, Greensburg, IN 47240 or email [treecityfallfestivalvendors@gmail.com](mailto:treecityfallfestivalvendors@gmail.com).

**For Festival Chair Use Only**

Date Application Received: \_\_\_\_\_ Vendor Accepted: \_\_\_\_\_ Vendor Declined: \_\_\_\_\_

Declined Letter Sent Date: \_\_\_\_\_ 2018 Booth Number: \_\_\_\_\_

Category: \_\_\_\_\_ No. of Booths: \_\_\_\_\_

Paid: Yes No Amount: \_\_\_\_\_ Check #: \_\_\_\_\_