

**Tree City Fall Festival
2024 Vendor Application
September 20 & 21, 2024**



Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Contact(s): _____ Phone: _____
_____ Phone: _____
Email: _____
Facebook page/website: _____

Category:
 Direct Sales (Pampered Chef, Scentsy, Thirty-One, etc.)
 Handmade Arts & Crafts (include photos with application)
 Non-profit Organization (tent needed: Yes No)
 Food Vendor
 Political

Vendor Fees (per each approx. 12' x 12' space):
 \$50.00 for non-profit agencies
 \$75.00 for profit Arts, Crafts and Direct Sales Vendors
 \$150.00 commercial food/beverage vendors
 \$25.00 electricity access. No extension cords provided.

You must include your specific electrical needs on the form provided.

The Tree City Fall Festival does not provide security for the Festival. There is a police officer on site from 10:00 pm Friday to 8:00 am on Saturday.

Sales of food and/or beverages are not permitted without prior approval. Vendors selling food and/or beverages must be a registered business or non-profit agency and adhere to all local and state guidelines. All food must be appropriately labeled per guidelines.

Businesses located around the Courthouse square may use the sidewalks in front of their stores during the Festival. If a business desires to use the street during the Festival, a Vendor application must be submitted and Vendor fees will apply.

Vendors may set-up between 7:00 am and noon on Friday, September 20 (unless other arrangements have been made).

Vendors are expected to set-up the entire length of the Festival, noon Friday, September 20 through 11:00pm on Saturday, September 21 (unless other arrangements have been approved).

Vendor applications and fees must be postmarked by Friday, August 9, 2024.

Approximately 1 week prior to the festival you will receive your assigned location.

Total enclosed for Vendor Fees \$ _____

Check or money order only made out to the Tree City Fall Festival (TCFF).

You will receive an email and/or text message confirming your application has been received. Please, follow-up with us if you have not heard anything within 10 business days of mailing your application.

Mail entire application with payment to:

“Vendor App”
Tree City Fall Festival
PO Box 318
Greensburg, IN 47240

Email Correspondence to:
Treecityfallfestival.vendor@gmail.com

Call or Text:
Rhonda Wood 812-801-6173

Vendor applications and fees must be postmarked by Friday, August 9, 2024.

The Tree City Fall Festival reserves the right to reject any application.

For Festival use only:

Date application received: _____

Accepted: _____ Declined: _____

Declined letter/payment returned: _____

Number of spaces needed: _____

Vendor location: Street _____ Space # _____

Check _____ Money Order _____ Number: _____

Name: _____

**TREE CITY FALL FESTIVAL
P.O. BOX 318
GREENSBURG, IN 47240
RELEASE AND WAIVER OF LIABILITY**

In consideration of the rental and use of vendor's space while participating in the Tree City Fall Festival on September 20, 2024 & September 21, 2024, in Greensburg, Decatur County, Indiana, the undersigned hereby expressly agrees as follows:

1. The undersigned being a vendor at the Tree City Fall Festival assumes all risks and hazards and responsibility in connection with their participation as a vendor at the Tree City Fall Festival, including assuming all risk for any losses and/or damages caused by any injury, including disability, paralysis, or death, however caused or alleged to be caused.

2. The undersigned being a vendor at the Tree City Fall Festival shall not cause damage to the real property controlled by the Tree City Fall Festival, the Decatur County Commissioners, and the City of Greensburg, including the undersigned, the undersigned's employees, agents and contractors.

3. The undersigned agrees to release the Tree City Fall Festival, the Decatur County Commissioners, and the City of Greensburg, their heirs, successors, administrators, employees, executors, legal representatives, and assigns from any liability in connection with their participation as a vendor at the Tree City Fall Festival, and agrees not to sue any or all of them on account of or in connection with any claim, causes of action, injuries, damages, loss or damage to personal property, costs, legal fees and attorney fees arising out of their participation as a vendor at the Tree City Fall Festival.

4. The undersigned agrees to hold harmless the Tree City Fall Festival, the Decatur County Commissioners, and the City of Greensburg from any claim, damage, injury, causes of action, costs, and attorney fees raised by any other person whether caused by the undersigned or related to the undersigned's participation as a vendor at the Tree City Fall Festival.

5. The undersigned acknowledges that the Tree City Festival Committee may at any time or for any reason demand the undersigned to leave the grounds where the Tree City Fall Festival is held, or to disallow the undersigned from entering the property.

6. This document shall be binding upon the undersigned, and/or their heirs, administrators, executors, assigns, and legal representative and shall be governed by the laws of the State of Indiana.

7. The undersigned has read and understands this agreement, and that it is signed voluntarily.

Date

Signature

Printed Name

Address

Phone Number

Electrical Service Questionnaire

This page must be filled out in detail if you want electricity or your application will be rejected.

Tent Set up Only

_____ of Lights

_____ of Freezers

_____ of Roasters

_____ of Electric Fryers

_____ of Crock Pots

_____ of Coffee Pots

_____ of Microwaves

_____ of Cotton Candy Machines

_____ of Food Warmers

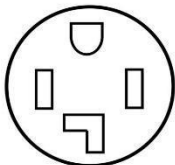
_____ of Hot Plates/Electric Griddles

_____ of Miscellaneous not mentioned. Description Here: _____

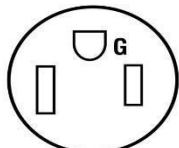
FOOD TRAILER SET UP ONLY

_____ Size of Electrical Panel in Trailer...example 100 amp/60 amp

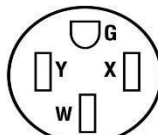
Type of Plug and or Cord Check One that Applies



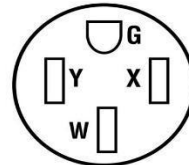
14-30R



6-50R



14-50R



14-50R

Requirements:

- You will provide no less than 50' cord on the trailer.
- Your Adapters must configure to outlets.
- You will need your own surge protector (we do not supply them).

**With tent set up you will need your own 50' extension cords (we do not provide them)*