

Tree City Fall Festival 2026 Vendor Application September 18 & 19, 2026



Business Name (Name you would like the booth to be advertised as): _____

Address: _____

City: _____ State: _____ Zip: _____

Contact(s): _____ Phone: _____

_____ Phone: _____

Email: _____

Facebook page/website: _____

Category:

_____ Direct Sales, Handmade Arts & Crafts (include photos with application)

_____ Non-profit Organization

_____ Food Vendor (Tents & Trailers)

_____ Political

_____ Business Owner (Downtown)

Vendor Fees (per each approx. 12' x 12' space):

_____ \$50.00 for non-profit agencies

_____ \$100.00 for profit Arts, Crafts, and Direct Sales Vendors

_____ \$200.00 commercial food/beverage vendors (tents & trailers per space)

_____ \$75.00 Store front space, business owners per storefront

_____ \$25.00 electricity access (per spot). NO extension cords provided

_____ \$25.00 water. NO hoses or connectors will be provided

Please initial the following that you have read and understand:

_____ You **must** include your specific electrical needs on the form provided.

_____ You **cannot change** or increase your electrical or water needs after arriving at the festival.

_____ The Tree City Fall Festival does not provide security for the festival. There is a police officer on site from 10:00 pm Friday to 8:00 am on Saturday and patrolling the area throughout the festival hours.

_____ Sales of food and/or beverages are not permitted without prior approval. Vendors selling food and/or beverages must be a registered business, a non-profit agency, permitted/inspected, and adhere to all local and state guidelines. All food must be appropriately labeled per guidelines attached from the Decatur County Health Department.

_____ Businesses located around the Courthouse square may use the sidewalks in front of their stores during the festival. If a business desires to use the street during the festival, a vendor application must be submitted, and Vendor fees will apply.

_____ Vendors may set-up between 7:00 am and noon on Friday, September 20 (unless other arrangements have been made).

_____ Vendor vehicles will not be permitted to enter the festival area after the set-up time has ended until the festival concludes Saturday night. Any products brought into the festival area outside of the scheduled set-up times must be hand-carried or carted into the area.

_____ Vendors are expected to place all trash in the provided trash dumpsters available in the parking lot on the southeast corner parking lot of the square. (not the small trash receptable cans place throughout the festival area). Trash is not to be placed outside or around your space.

_____ Food Truck vendors may set up between 7:00 AM and 10:00 AM on Friday, September 18 (unless other arrangements have been made).

_____ Regular Sale Vendors may set up between 10:00 AM and Noon on Friday, September 18 (unless other arrangements have been made).

_____ Vendors are expected to set up the entire length of the festival, 12 p.m. Friday, September 18, through 11 p.m. on Saturday, September 19, unless other arrangements have been approved before the festival or in case of an emergency.

_____ Vendors are not permitted to move barricades set in place by the City of Greensburg. **NO EXCEPTIONS!**

_____ Vendor applications and fees must be postmarked by Wednesday, August 5, 2026.

_____ Approximately one week before the festival, you will receive your assigned location. Please note: Locations assigned are subject to change on the day of the festival.

_____ If your application is rejected, your check/money order will be mailed back to you.

_____ All vendors are expected to always treat our volunteer committee members with respect. Any disrespectful behavior will not be tolerated and will result in immediate removal from the event. No refunds will be issued.

Total enclosed for Vendor Fees \$ _____

Check or money order only made out to the Tree City Fall Festival (TCFF).

You will receive an email and/or text message confirming your application has been received. Please follow up with us if you have not heard anything within 10 business days of mailing your application.

Mail the entire application with payment to:

“Vendor App”
Tree City Fall Festival
PO Box 318
Greensburg, IN 47240

Email Correspondence to:
Treecityfallfestival.vendor@gmail.com

Call or Text:
Rhonda Wood (812) 801-6173

Vendor applications and fees must be postmarked by Wednesday, August 5, 2026.

The Tree City Fall Festival reserves the right to reject any application.

For Festival use only:

Date application received: _____

Accepted: _____ Declined: _____ Declined letter/payment returned: _____

Number of spaces needed: _____

Vendor location: Street _____ Space # _____

Check _____ Money Order _____ Number: _____

Name: _____

**TREE CITY FALL FESTIVAL
P.O. BOX 318
GREENSBURG, IN 47240
RELEASE AND WAIVER OF LIABILITY**

In consideration of the rental and use of the vendor's space while participating in the Tree City Fall Festival on September 18, 2026 & September 19, 2026, in Greensburg, Decatur County, Indiana, the undersigned hereby expressly agrees as follows:

1. The undersigned, being a vendor at the Tree City Fall Festival, assumes all risks and hazards and responsibility in connection with their participation as a vendor at the Tree City Fall Festival, including assuming all risk for any losses and/or damages caused by any injury, including disability, paralysis, or death, however caused or alleged to be caused.

2. The undersigned, being a vendor at the Tree City Fall Festival, shall not cause damage to the real property controlled by the Tree City Fall Festival, the Decatur County Commissioners, and the City of Greensburg, including the undersigned, employees, agents, and contractors.

3. The undersigned agrees to release the Tree City Fall Festival, the Decatur County Commissioners, and the City of Greensburg, their heirs, successors, administrators, employees, executors, legal representatives, and assigns from any liability in connection with their participation as a vendor at the Tree City Fall Festival, and agrees not to sue any or all of them on account of or in connection with any claim, causes of action, injuries, damages, loss or damage to personal property, costs, legal fees and attorney fees arising out of their participation as a vendor at the Tree City Fall Festival.

4. The undersigned agrees to hold harmless the Tree City Fall Festival, the Decatur County Commissioners, and the City of Greensburg from any claim, damage, injury, causes of action, costs, and attorney fees raised by any other person, whether caused by the undersigned or related to the undersigned's participation as a vendor at the Tree City Fall Festival.

5. The undersigned acknowledges that the Tree City Festival Committee may at any time or for any reason demand the undersigned to leave the grounds where the Tree City Fall Festival is held, or to disallow the undersigned from entering the property.

6. This document shall be binding upon the undersigned, and/or their heirs, administrators, executors, assigns, and legal representatives, and shall be governed by the laws of the State of Indiana.

7. The undersigned has read and understands this agreement and that it is signed voluntarily.

Date

Signature

Printed Name

Address

Phone Number

Electrical Service Questionnaire

This page must be filled out in detail if you want electricity, or your application will be rejected.

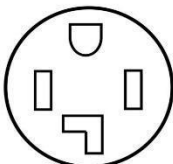
Tent Set up Only

- # _____ of Lights
- # _____ of Freezers
- # _____ of Roasters
- # _____ of Electric Fryers
- # _____ of Crock Pots
- # _____ of Coffee Pots
- # _____ of Microwaves
- # _____ of Cotton Candy Machines
- # _____ of Food Warmers
- # _____ of Hot Plates/Electric Griddles
- # _____ of Miscellaneous not mentioned. Description Here: _____

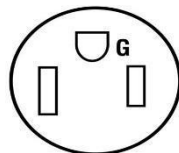
FOOD TRAILER SET UP ONLY

_____ Size of Electrical Panel in Trailer...example 100 amp/60 amp

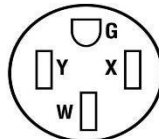
Type of Plug and or Cord Check One that Applies: (must be marked)



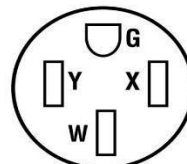
14-30R



6-50R



14-50R



14-50R

Requirements:

- You will provide no less than 50' cord on the trailer.
- Your Adapters must be configured to outlets.
- You will need your own surge protector (**we do not supply them**).

****With the tent set up, you will need your own 50' extension cords (we do not provide them) ***